

Windmill House Trust
Grant Application form
Registered Charity 701254

Contact Information:

Name of organisation applying for a grant:

Address:

Telephone number:

Email website:

Name of contact person:

Telephone number:

Mobile number:

Post held in organisation

About the project:

1. Title of project for which funding is requested:

2. Total amount of funding requested:

3. Start date: Completion date:

4. Is this a new project or continuation of an existing one?

5. List main objectives (purpose) you have set for the project:

6. Summary of the project and how it will be carried out

7. Why do you think there is a need for the project and how was the need determined?

8. How many people will benefit directly from this project and over what period? Please give specific examples and how figures were derived.

9. How will you **monitor** your progress towards the objectives you have set out to achieve? What evidence will you collect?

10. How will you **evaluate** whether or not you have achieved those objectives?

11. How will you **demonstrate** to us that your activity has successfully met its objectives?

12. Is there any other information you wish us to know when considering your application?

13. What is the total cost of the proposed project per year?

14. What funding has already been secured?

15. Which other funders are currently considering the proposal? Please state confirmed funding or date of decision:

16. How much are you requesting from us and over what period? Please give a breakdown of budget for the project.

17. If the project for which you seek funding continues beyond the period for which funding is requested, how will it be funded?

To be signed by the head of the organisation:

To be best of my knowledge, all the information that I have provided in this application form is correct.

Signed:

Name:

Position:

Dated:

Please ensure that you have included:

Please post to:

Windmill House Trust

PO Box 10026

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